ADMINISTRATIVE PROCEDURE

SEQUOIAS CCD

COUNSELING

The counseling services available in the District's counseling program include the following:

- 1. Academic counseling, in which the student is assisted in assessing, planning, and implementing his or her immediate and long-range academic goals;
- Career counseling, in which the student is assisted in assessing his or her aptitudes, abilities, and interests, and is advised concerning the current and future employment trends;
- 3. Personal counseling, in which the student is assisted with personal, family, or other social concerns, when that assistance is related to the student's education;
- 4. Coordination with the counseling aspects of other services to students which exist on campus, including but not limited to those services provided in programs for students with special needs, skills testing programs, financial assistance programs, and job placement services.

Information of a personal nature disclosed by a student in the process of receiving counseling from a counselor is confidential. However, the information shall be disclosed when permitted by applicable law, including but not limited to:

- 1. Disclosure as necessary to report child abuse or neglect (Chancellor's Office Legal Opinion 02-03). Any information of a personal nature disclosed by a student 12 years of age or older in the process of receiving counseling from a school counselor as specified in Section 72620 is confidential. Any information of a personal nature disclosed to a school counselor by a parent or guardian of a student who is 12 years of age or older and who is in the process of receiving counseling from a school counselor as specified in Section 72620 is confidential. The process of receiving counseling from a school school counselor as specified in Section 72620 is confidential. The information shall not become part of the student record, as defined in Section 76210, without the written consent of the person who disclosed the confidential information;
- 2. Reporting to the Superintendent/President or other persons when the counselor has reason to believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student or other persons;
- 3. Reporting information to the Superintendent/President or other persons as necessary when the student indicates that a crime involving the likelihood of personal injury or significant or substantial property losses will or has been committed; and,

4. Reporting information to one or more persons specified in a written waiver by the student.

Counseling Services will be provided for first-time students enrolled in six or more units and students on academic or progress probation or subject to dismissal. Students on probation and subject to dismissal may have units limited and courses or an educational plan prescribed subject to the professional judgment of the counselor. Students subject to academic dismissal shall be required to meet with a counselor prior to registration.

The District is authorized to mandate counseling or advising as a condition for enrollment for selected groups of students whose needs for such services are particularly great. These groups shall include, but not be limited to: Veterans, Re-entry students, students with disabilities, EOPS and CalWORKS students.

- Reference: Educ. Code Section 72620-72621; Title 5, Section 51018; Chancellor's Office Legal Opinion 02-03 Child Abuse Reporting
- Approved: December 11, 2007 Revised: May 15, 2017